

## Disclosure of Significant Financial Interest Instructions


Instructions for updating disclosure with training only.

### Step 1: Modify/Recertify

When you log into your financial disclosure, click on the Modify/Recertify button at the top of your disclosure to be able to re-certify your disclosure. This will allow you to make changes to your disclosure

#### UA Disclosure of Significant Financial Interest

My Disclosure | [View Submitted Disclosure](#)

Disclosure Options: | [Modify / Recertify Disclosure](#) | [View Summary](#) | [Expand All](#) | 

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### Step 2: Training

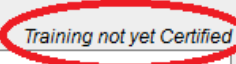
Complete your conflict of interest training.

The right side of the training box will state "Training not yet Certified." Please launch the conflict of interest training module and, after you have reviewed the module in its entirety, please check the certification box to certify that you have reviewed the training materials and completed your training requirement.


**Conflict of Interest Training: use this section to complete your required training**

Please review the presentation provided below. After reviewing the training material provided, please complete the certification for this section of your disclosure.

 [Open Conflict of Interest Training module](#) 

*Training not yet Certified* 

I certify that I have reviewed the provided training material, in accordance with the University's conflict of interest training requirements.


 *Please note: if you check this box, you are certifying that you have reviewed the provided training material in its entirety and as such, have completed the University's conflict of interest training requirement. You must complete the training in order to certify and submit your full disclosure.*


If you have already taken the training and your disclosure does not reflect your completed training, please contact the COI Office 520-626-7879

### Step 3: Certification

Once you have certified that you have no changes to your financial entities, check the box in the Certification section and click on Save & Submit.

**Certification**

I certify under penalty of perjury under the laws of the State of Arizona that I have used all reasonable diligence in preparing this statement and that it is true and complete to the best of my knowledge. (as defined in the University's ["Policy on Investigators Conflict of Interest in Research"](#)) 



If you have issues re-certifying, please call our office at 520-626-7879.