



**TITLE:** **Conflicting Interests of IRB Members**

**PURPOSE:** Identify and manage Conflicting Interests of IRB Members

**RESPONSIBILITIES:** IRB Members (regular and alternate)  
HSPP Staff

**PROCEDURES:**

IRB members are responsible to understand the definition of Conflicting Interest and self-identify when they have a Conflicting Interest.

Before reviewing research, IRB members are to determine whether they have a Conflicting Interest with the research and notify HSPP staff of such interest.

If an IRB member has a Conflicting Interest for review outside a meeting (e.g., the expedited procedure), the member must notify the HSPP staff and return all materials.

If an IRB member has a Conflicting Interest for review of research at a convened meeting, the member must notify the meeting chair, stay in the meeting room only to answer questions about the research, and to leave the meeting room for discussion and voting regarding that research. The IRB member can return to the meeting room when invited to do so by the IRB chair.

**MATERIALS:**

None

**REFERENCES:**

- 21 CFR §56.107(e)
- 45 CFR §46.107(e)

**REVIEW/REVISIONS:** From 20/02/2010 version: Renumbered from P&P-050.