

# October 13, 2021 Research Administration Forum



# Zoom etiquette reminder

- Please keep yourself muted unless you are actively speaking
- If you have a comment/question, please type it in the chat.
  - ❖ We will read out any chat questions and obtain answers to ensure both question and answer are included in the session recording.
  - ❖ If you have a follow-up/clarification question as answers are provided, please raise your hand. We will call on you to unmute, turn on your video (preferable), and ask your question as soon as we are able.
- Sessions are recorded and will be made available on the RA Forum page along with the slides.

# Agenda



- UAccess Research: New Look, New Features, Changes, Training Schedule, Q&A
- SRA International LevelUP Program Update
- Announcements/Information Sharing
  - **\*FREE\*** NCURA Cost Share Webinar
  - **\*FREE\*** 2021 NIH Virtual Seminar
- Open Discussion/Q&A

Proposals routing to me

You're up!	Proposal #	- PI:	- Sponsor:	
	Due date: 6/29/2021	Last action: 6/29/2021 9:42 AM		
You're up!	Proposal #	- PI:	- Sponsor:	- Title:
	Due date: 8/31/2021	Last action: 8/05/2021 8:45 AM		

Proposals not routing

Proposal	Proposal #	- PI:	- Sponsor:	- Title:
	Due date: None	Last action: 9/03/2021 12:51 PM		
Proposal	Proposal #	- PI:	- Sponsor:	- Title:
	Due date: None	Last action: 9/03/2021 12:32 PM		
Proposal	Proposal #	- PI:	- Sponsor:	- Title:
	Due date: None	Last action: 9/03/2021 9:48 AM		
Proposal	Proposal #	- PI:	- Sponsor:	- Title:
	Due date: 7/02/2020	Last action: 9/03/2021 9:01 AM		

Institutional Proposals

Institutional Proposal	Institutional Proposal #	- PI:	- Sponsor:	
	Rejected	Last action: 8/05/2021 3:41 PM	Compliance	
Institutional Proposal	Institutional Proposal #	- PI:	- Sponsor:	
	Pending	Last action: 7/17/2021 12:19 AM		
Institutional Proposal	Institutional Proposal #	- PI:	- Sponsor:	
	Deactivated	Last action: 6/03/2021 3:39 PM	Compliance	
Institutional Proposal	Institutional Proposal #	- PI:	- Sponsor:	
	Funded	Last action: 4/16/2021 2:34 PM		

Awards

Award	Award #	- PI:	- Sponsor:	
	Active	Last action: 6/18/2021 1:46 PM		
Award	Award #	- PI:	- Sponsor:	- Title:
	Active	Last action: 3/30/2021 12:34 PM	Compliance	
Award	Award #	- PI:	- Sponsor:	
	Active	Last action: 7/12/2021 10:59 AM	Compliance	
Award	Award #	- PI:	- Sponsor:	
	Active	Last action: 4/20/2021 1:44 PM	Compliance	

# UAccess Research Upgrade

## New Look, New Features, Changes, Training Schedule and Q&A

# Go-Live - January 25, 2022

- Last call for campus Ambassador group to receive advance training (November/December) and serve as Points-of-Contact for Departments and Colleges. Email [shana@arizona.edu](mailto:shana@arizona.edu) if interested in participating.
- Currently working on training content, as well as an updated webpage which will include a calendar of planned events and trainings and status indicator and will host training resources.
- Beginning walkthroughs to familiarize RAs with look, feel, navigation, new features, etc.
- Will begin communicating out timelines and procedures shortly.

# **UAccess Research Sandbox**



SRA INTERNATIONAL

LEA<sup>^</sup>VELUP

**Program Update**

# SRA International LevelUP



**Principles of Pre-Award  
Research Administration**



**Principles of Award  
Negotiation and Set-up**



**Principles in Research  
Development**



**Principles in Proposal  
Development**



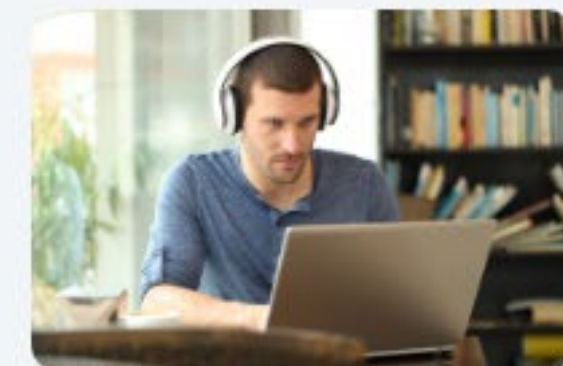
**Research Compliance  
Frameworks**



**Principles of Post-Award  
Financial Research  
Administration**



**Relationships, Roles, and  
Responsibilities in Research  
Administration**



**Introduction to Clinical  
Research Management:  
Clinical Studies and Trials**



# Webpage

Services / Training and Professional Development / Research Administrators /

Research Support

Development

Administration

Compliance

Services

New Investigators Checklist

Sponsored Projects & Contracting Services

Training and Professional Development

PIs and Research Teams

Research Administrators

Professional Organizations

Publications

UAccess Research Training

LevelUP Program

Quick Learning Resources

Research Training Catalog

Centers & Institutes

Core Facilities

Clinical Research

NSF Postdoc Survey Instructions

Global Research & Projects

## LevelUP Program



The University of Arizona is pleased to partner with the **Society of Research Administrators (SRA) International** in offering the **LevelUP** program to Research Administrators and associated roles throughout the university.

The LevelUP program consists of **training modules** that are approximately 2 to 5 hours in duration on relevant topics in research administration through the lifecycle of a sponsored award. From proposal development and pre-award administration to post-award finance and regulatory and compliance, the LevelUP curriculum can be used to onboard and orient new employees, provide existing employees with a better foundation in research administration, or help fulfill requirements to maintain professional certification.

The University of Arizona is an Unlimited Institutional Partner, which means there is no cost associated with your participation as a University of Arizona employee. You may take as many of the available modules as you wish, at no cost to you or your department. For each module completed, you earn a micro-credential and a **digital badge**. These digital badges can be publicly displayed on your signature line, LinkedIn profile, and other social media outlets for easy viewing by your professional community and organization.

If you wish to participate, you will first need an SRA International account.

- **If you have never had an SRA International account before**, you will need to create a new visitor registration at <https://netforumpro.com/eweb/DynamicPage.aspx?Site=SRA&WebCode=Verify> using either your @email.arizona.edu or @arizona.edu email address. Once you have created your guest account, please email [shana@arizona.edu](mailto:shana@arizona.edu) with the email address variation you used, and you will be issued the program invitation link and internal UserGuide.
- **If you are an SRA International member or have been one in the past**, please do **not** create a new guest account. Please email [shana@arizona.edu](mailto:shana@arizona.edu) with the email address your account is associated with, and you will be issued the program invitation link and internal UserGuide.

<https://research.arizona.edu/research-resources/training/administrators/levelup-program>

# STATS



- Modules Completed/Certificates Earned:
    - Relationships, Roles and Responsibilities 14
    - Proposal Development 5
    - Research Development 2
    - Pre-Award Research Administration 13
    - Award Negotiation and Set-up 4
    - Post-Award Financial Research Administration 4
    - Research Compliance Frameworks 2
    - Clinical Research Mgmnt: Clinical Studies/Trials 1
- 
- 45!**

# **Announcements/ Information Sharing**

# NCURA Live Webinar

## **Cost Share: Tackling the Challenges**

(90 minutes) In Research Administration, we talk about cost sharing as a real cost to our institutions and we recognize what is at stake if we don't meet a cost share commitment. We often wish we could redefine commitments that were made in the proposal because they are difficult to track, and we find ourselves scrambling to resolve shortages or recovery from internal sources at the very end. Join us as we go beyond the basic definition of cost share. Webinar hosts will discuss their experiences and share how they tackled cost share challenges throughout the life of the project. Case studies will be used, and best practices shared as you consider how to alleviate some of the administrative burden.

### *Prerequisites*

- Working knowledge of Uniform Guidance 2 CFR 200.306.
- Definition understanding of three types of cost share: mandatory, voluntary committed, and voluntary uncommitted.
- Knowledge of local institutional policies and expectations related to cost share.

# NCURA Live Webinar

- **October 25, 2021** from 11:00am-12:30pm MST (12:00-1:30pm Tucson Time)
- If you are **not** an NCURA member and have never had an NCURA account, please create a non-member account by going to <https://www.ncura.edu/Login.aspx?returnurl=%2fOnlineLearningCenter.aspx> and clicking Create Non-Member Account in the upper right corner.
- You must have an NCURA account (member or non-member) and have logged in and out fully at <https://onlinelearning.ncura.edu/> before I can add you.

# 2021 NIH Virtual Seminar

- **\*FREE\***
- **Registration open NOW!**
- **Monday, November 1 through Thursday, November 4**
- **Information:**  
<https://nexus.od.nih.gov/all/2021/09/08/register-for-the-fall-2021-nih-virtual-seminar-on-program-funding-and-grants-administration>
- **Registration:**  
<https://nihvirtualseminar2021.vfairs.com/en/registration-form>

# Future RA Forums

- **November 10, 2021**  
[https://arizona.sabacloud.com/Saba/Web\\_spf/NA7P1PRD161/common/registercatalog/virtc0000000000004511](https://arizona.sabacloud.com/Saba/Web_spf/NA7P1PRD161/common/registercatalog/virtc0000000000004511)
- **December 8, 2021**  
[https://arizona.sabacloud.com/Saba/Web\\_spf/NA7P1PRD161/common/registercatalog/virtc0000000000004512](https://arizona.sabacloud.com/Saba/Web_spf/NA7P1PRD161/common/registercatalog/virtc0000000000004512)
- **Next 6 months of dates/registration links will be available in November forum.**

# Future Forum Topics?

- Suggest/request future forum topics - Send an email to [shana@arizona.edu](mailto:shana@arizona.edu)
- Present a topic!
  - ❖ Share research administration tools (reports, agents, forms, templates, etc.)
  - ❖ Lessons learned
  - ❖ Tips & Tricks
  - ❖ Upcoming Changes
  - ❖ Information gained from conferences/workshops/webinars



**QUESTIONS?**

**CONCERNS?**

**OPEN SHARE**