UA EXPORT CONTROL PROGRAM (UECP)

INTERNATIONAL TRAVEL

UA students, faculty, and staff traveling internationally on behalf of UA for business, research or other purposes are required to register at travel.arizona.edu and provide information concerning their travels.

Consider the following before traveling outside the U.S.:

- **What type of equipment, data or software might you take?**
  The U.S. government has export restrictions on certain items. Consult with UECP to determine if your equipment, materials, data, or software is subject to these restrictions. If necessary, UECP will obtain export licenses, license exceptions or assist with other requirements and recommendations to facilitate your travels. Traveling with a "clean" laptop is recommended.
- **What type of information do you plan to access while abroad?**
  Check with UECP before traveling with any information that is not publicly available. Documentation such as an export license or license exception could be required even to access information via email or through VPN. Appropriate steps should be taken to protect your research and access to UA systems.
- **Where are you traveling?**
  Depending on your destination(s), authorization from the U.S. Treasury's Office of Foreign Assets Control (OFAC) may be required. Travel to an embargoed/sanctioned country (such as Iran and Cuba) may require prior authorization. If travel to an embargoed country is for personal reasons, no University equipment may be taken and no University business should be conducted without prior authorization. Most activities involving Iran (even remotely) require prior authorization.
- **With whom will you collaborate, associate, or do business during your travel?**
  To avoid engaging with a prohibited/denied party, prior to travel, non-UA personnel should be screened using Visual Compliance, a web-based tool that UA uses to conduct restricted party screenings. A Department Administrator or UECP can assist with conducting screenings.
- **Will you provide any assistance or services applicable to an ITAR controlled project or article?**
  UECP will obtain authorization (prior to departure) from the U.S. Department of State.
- **How will you safeguard research?**
  The research that occurs at the University of Arizona is interesting, innovative, often of high value and needs protecting even if it is not subject to export control restrictions. While traveling, in addition to protecting your research, your professional and personal campus connections might also be considered of great value and of interest. Take steps to protect your information, access to UA systems, and report to your department administration any concerns or peculiarities that emerge.

Address any export control issues well in advance of departure.

UA Export Control Program (UECP)
export@arizona.edu
https://rgw.arizona.edu/compliance/export-control-program

Kay Ellis
Director, Export Control Program
(520) 626 - 2437
ellisk@arizona.edu

Laura Provencher
Analyst, Export Control Program
(520) 622 - 5865
lprovenc@arizona.edu

THE UNIVERSITY OF ARIZONA