December 5 Research Administration Forum

THE UNIVERSITY OF ARIZONA
Research, Discovery & Innovation

Agenda

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Research, Discovery & Innovation

- Cost share for departments, led by Jason Von Fange – Engineering and Jackie Assini – Public Health.
- Update on proposal checklist working group
- Update on blog, online training videos, and solicitation for campus partnership
- Agenda for 1/9/19
- Open Q&A

- Cost Share Discussion
- Internal SPCS cost share training on 12/12 in USB at 1pm – stay after forum to signup

- Proposal Checklist Working Group Update
  - Next meeting 12/12/18 in this room at 9am

- Research Administration Blog
  - Technical meeting tomorrow
  - Campus content creator volunteers

- Microlearning videos
  - Short, less than 4 minutes
- Topical
- Posted to RGW

- Under production
  - Effort reporting – met last week
  - Looking up payments – meet Friday
- Need campus volunteers to review the product before posting

SPCS Training Curriculum Redesign

List | Timeline | Calendar | Conversations | Progress | Files

Join

Go to any project or task...

+ New | Upgrade

Add Task | Add Section | Add Custom Fields | Priority Level

On-Demand Phase I:

Financials: Checking if a payment was received	High
Analytics: How to look up effort report approval status	High
Research: How to approve a UAR proposal	High
Research: How to review/track Negotiation status.	High
Research: How to view their notice of award	High

PreAward On-Demand Mirco-learnings:

Research: How to view the budgets in proposal/IP record	Low
Research: How to view and understand the Route Log	—
SPCS: Meet the team – this may not be an ideal delivery mechanism for this topic/purpose.	—
Proposal Review: Why is xyz data important to submission and ultimate success in securing funding	—
Research: Special instructions for routing proposals for (membership accounts, UA Fdn DFTs)	—
Understanding "Allocate by Account" – What it means and what info to provide.	—
Research: When to route additional proposals for existing awards/accounts/projects.	—

Postaward On-Demand Micro-learnings:

Financials: Calculate unobligated balance for progress reports	—
Financials: Calculating available account balance.	—
Financials: Calculating F&A and different F&A bases	—
Financials: Backing into direct cost from total cost (including ERE and F&A)	—
Financials: How to look at unclaimed FSO ACH and Wires to identify a payment	—
Financials: How to create a gift or IDC account	—
Research.gov: How to submit a NSF prior approval request and what SPCS looks for	—
Financials: When and how to use a GEC vs a DI	—
Analytics: How to look up effort distributions for custom periods of time	—

Parking Lot Action Items:

- Creating google sheet for forum - tracking agendas, rolodex, volunteer sign up
- Will email link and post link on RGW training page along with past forum materials
- https://rgw.arizona.edu/research-resources/training/administrators

Wrap up

- Agenda for January 9
  - Effort reporting primer 8:30am
  - Effort reporting monitoring by departments at 9am
- 2/20/19 ENR2
- 3/20/19 UAHS

- Open discussion

Thank You!