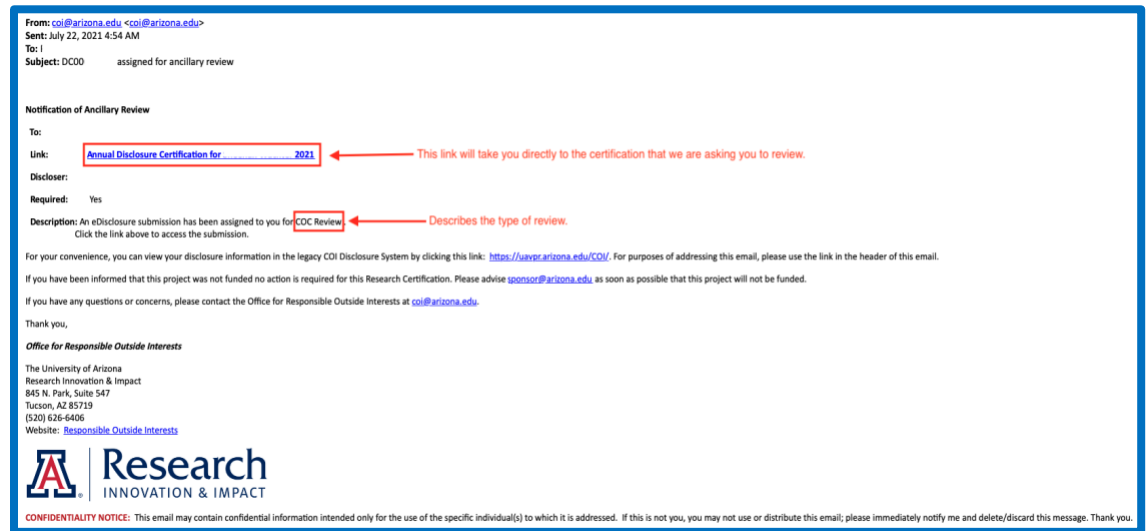


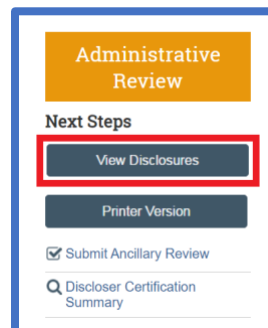
CONDUCTING AN ANCILLARY REVIEW

1. Click on the link that is embedded in the email notification.

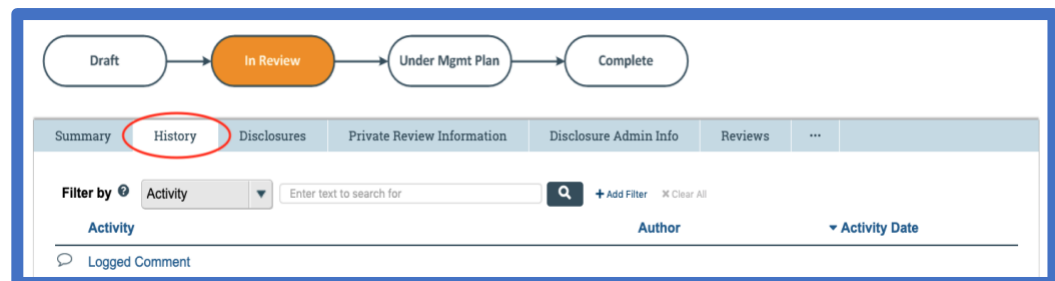


Ancillary reviews include Outside Employment and Commitments ("COC Review"), IP licenses ("Enabling Disclosure Review"), and "Other Review".

2. Click **View Disclosures** to review the discloser's institutional responsibilities, disclosure details, the research initiated certification, as well as any additional information the discloser has provided.



3. Select the History tab to review comments that contain notes from the Office for Responsible Outside Interests.



CONDUCTING AN ANCILLARY REVIEW

4. To view specific information about the Organizations disclosed (formerly entities), click on the **View/Edit** icon.

1. Disclosures under review: ?

View/Edit	Organization	Is Public Company	Relationships	Disclosure Types	Total Value	Is Significant?	Last Updated	Remove
	Inc.	no	Self	Outside employment or commitment (COC form)	\$0.00	yes	5/10/2021 10:56 AM	

5. When you have finished your review of the disclosure, click **Exit**. To enter your determination click **Submit Ancillary Review**.

Administrative Review

Next Steps

[View Disclosures](#)

[Printer Version](#)

[Submit Ancillary Review](#)

[Discloser Certification Summary](#)

5. Approving/not approving the conflict of commitment certification. Check the appropriate box for the review you are submitting. For question #2 click **Yes** or **No** to indicate your decision. Please use the **Comments** section if you have any feedback you would like to provide to the Office for Responsible Outside Interests. Click **OK** in the lower right corner to complete the ancillary review.

Submit Ancillary Review

1. * Select the review you are submitting:

Organization	Person	Review Type	Required
<input checked="" type="checkbox"/>	J	Other Review	yes

2. * Do you approve this submission?
 Yes No [Clear](#)

3. Comments:

4. Supporting Documents:

[+ Add](#)

Name

There are no items to display