



Eye Wash Inspection Tag and Process

This handout provides inspection guidance and an example eye wash inspection tag for eye washes that are not maintained and certified by Facilities Management (FM), such as faucet-mounted eye washes. Laboratory workers should flush all eye wash stations weekly (for approximately 3 minutes), and are required to inspect any eye wash stations/devices that are not maintained by FM at least quarterly to ensure proper function.

Quarterly Inspection Process

1. **Visually Assess:** Look for leaks or pipe, nozzle or fitting damage and proper placement of protective covers on the unit. Ensure the unit is free of any obstructions.
2. **Activate:** When the unit is turned on, water flow should begin in one second or less. Ensure the water flow is continuous and does not injure the user’s eyes or face.
3. **Sanitize:** Relieve the unit of any rust and other pipe build-up by flushing the unit until the water runs clear (approximately 3 minutes). If, after flushing, the water is still cloudy or contaminated, contact RLSS.
4. **Document:** Ensure an inspection tag is allocated for the eyewash station/device and is placed in a visible area next to the eyewash. Date and initial the inspection tag after a successful inspection.

EYE WASH STATION INSPECTION

INITIAL	DATE	INITIAL	DATE