

Are you a UA Employee or Student Worker?

Do you have any **Substantial Interests?**

If so, submit **Disclosure of Substantial Interests.***

*Procurements & Contracting Services

Do you have any **Outside Employment or Commitments?**

If so, submit a **COC Form.**

When consulting, use **"Consulting Agreement Addendum."**

Are you a **UA Administrator?**

If so, complete **ICOI Training.**

Do you have an **SFI** or are you aware of a **UA SFI?**

Yes, list SFIs in **COI Disclosure.**

No, certify no **SFI** in **COI disclosure.**

Do you **Conduct Research?**

If so, complete **FCOI Training.**

Do you have an **SFI or SPI?**

Yes, list **Outside Entities** in **COI Disclosure.**

No, certify no **SFI or SPI** in **COI Disclosure.**

Disclose sponsored and non-sponsored research projects. For **IND/IDE**, contact **COI Program.**

Are you **Licensing IP?**

Then, submit a **COI Worksheet.**

DCCs and unpaid student researchers follow "Researcher" process.

Acronym Key

- COC – Conflict of Commitment
- COI – Conflict of Interest
- DCC – Designated Campus Colleague
- FCOI – Financial Conflict of Interest
- ICOI – Institutional Conflict of Interest
- IND/IDE – Investigational New Drug/Device Exemption
- IP – Intellectual Property
- SFI – Significant Financial Interest
- SPI – Significant Personal Interest

Non-UA Subcontractors and Consultants, contact **COI Program** for requirements.