RLSS online User Dashboard Manual: Occupational Health Surveillance Forms & Respiratory Protection

Contents

RLSS online User Dashboard Occupational Health (OH) Form & Respiratory Protection Program (RPP) Modules:
Introduction & Purpose:
Section 1 - Critical: What You Need to Know3
Spring-Fall 2023: New OH & RPP Form System3
RLSS User Dashboard Assistance3
How to Use this Manual to Navigate the RLSS User Dashboard3
Section 2 – What You Need to Do: RLSS User Dashboard5
Summary: Read RLSS email notifications, Login to the RLSS online User Dashboard, View & Complete Your Homepage "Unmet Requirements", View Your Homepage RPP Status (if you need a respirator), Talk to your Supervisor(s) about Current Assignments
Read RLSS email notifications5
Log into the RLSS User Dashboard (https://rlss.arizona.edu/services/)
View & Complete Your Homepage "Notifications" (if anything is pending your completion) on the RLSS User Dashboard
View Your Homepage "RPP" (if assigned a respirator) Status(es) on the RLSS User Dashboard8
Talk to your Supervisor(s) about Current Assignments & Status(es) on the RLSS User Dashboard9
Declining Respirator Protection Program Enrollment on the RLSS User Dashboard9
New supervisors, workplaces, or learning environments requiring use of respirator(s)
Section 3 - RLSS User Dashboard Instructions by Navigation Pathway:
User Dashboard→Home10
User Dashboard→Home→Pending Worker Data Forms10
User Dashboard→Home→Unmet Requirements11
User Dashboard→Home→RPP Summary12
User Dashboard→Home→Fit Test Certificates12
User Dashboard→Home→Form Requirements13
User Dashboard→Home→Form Requirements→Other Forms14
User Dashboard \rightarrow Home \rightarrow Affirmation Requirements

RLSS online User Dashboard Occupational Health (OH) Form & Respiratory Protection Program (RPP) Modules:

Introduction & Purpose:

This manual provides explanation and instruction about how to use the RLSS online User Dashboard to complete Occupational Health (OH) and Respiratory Protection Program (RPP) forms and manage required service. The RLSS online User Dashboard will replace the "Medical Surveillance Program datasystem" (MSPd) online form system throughout Spring-Fall 2023.

This manual is divided in three (3) sections for ease of navigation.

- Section 1 Critical: Need to Know
 - We need your partnership. This section informs you as to who you can count upon for assistance with the RLSS online User Dashboard, and how to use this manual for navigating within the RLSS User Dashboard to meeting your OH & RPP Form and service needs.
- Section 2 What You Need to Do: RLSS User Dashboard
 - The RLSS online User Dashboard reminds you about requirements that are due via email, and graphically alerts you about what OH & RPP Forms and service requirements you need to fulfill on the dashboard. Simply click on the notification to link you to the right place to complete your requirement.
- Section 3 Step-by-Step Instructions: RLSS User Dashboard Instructions by Navigation Pathway
 - You deserve to have instruction and assistance about using the RLSS online User Dashboard.
 - What you need to do, as described in Section 2, is published in this screen-byscreen navigation section of the manual to ease your use of the system, improve your compliance with required forms and actions necessary to protect yourself, and start saving time.

Section 1 - Critical: What You Need to Know

- Spring-Fall 2023: New OH & RPP Form System: The Research Laboratory & Safety Service (RLSS) online User Dashboard (<u>https://rlss.arizona.edu/services/</u>) will replace the online MSPd Form system for managing Respiratory Protection Program (RPP) services and Occupational Health (OH) medical form requirements throughout the Spring 2023.
 - UArizona Research, Instruction, and Workforce staff that need to complete OH or RPP forms must first be registered into an RLSS User Dashboard "Approval" (aka PI/PC or Protocol group) to template, automate, ease and track completion of assigned staff OH and RPP form and service requirements.
 - OH & RPP forms you may need to complete include;
 - Risk Questionnaire Forms:
 - Animal Hazard Program (AHP) for IACUC Authorized Researchers, Biosafety Level-3 Researchers, and Healthcare Workers & Clinical Researchers.
 - Tuberculosius Questionnaire Forms.
 - OSHA Respirator and Respirator Program Declination Forms.
 - Occupational Health (OH) Immunization Declination and Titer Declination Forms.
- RLSS User Dashboard Assistance:
 - UArizona RESEARCHERS: Research Laboratory & Safety Service (RLSS)
 - Richard Wagner: RLSS User Dashboard Administrator
 - <u>rwagner@arizona.edu</u>
 - 520-626-5467
 - Shelby Verhyen: RLSS Respiratory Protection Program (RPP) Coordinator
 - <u>sverhyen@arizona.edu</u>
 - 520-626-6850
 - RLSS Personal Protective Equipment (PPE) Staff
 - rlss-ppe@arizona.edu
 - UArizona NON-RESEARCH: Risk Management Services (RMS)
 - John Murphy: RMS Health & Safety Officer
 - <u>murphjoh@arizona.edu</u>
 - 520-621-1790
- How to Use this Manual to Navigate the RLSS User Dashboard:
 - This manual defines pathways to online RLSS User Dashboard screens that users will need to access in **Green Bold** font.
 - Green Bold = RLSS User Dashboard Navigation Path with Arrow Symbol " \rightarrow "
 - User Dashboard → Home =
 - Navigate to User Dashboard (<u>https://rlss.arizona.edu/services/</u>) in web browser.
 - Click on "Home" icon.



• Every Navigation Path→ mentioned in this manual will have a corresponding instruction and information page in this manual.

•

Section 2 – What You Need to Do: RLSS User Dashboard

- Summary: Read RLSS email notifications, Login to the RLSS online User Dashboard, View & Complete Your Homepage "Unmet Requirements", View Your Homepage RPP Status (if you need a respirator), Talk to your Supervisor(s) about Current Assignments.
 - The RLSS online User Dashboard and email notification system automate the email notifications you will receive about what you need to do, as well as link you to an online application for you to complete whatever requirements you need to get done.
 - Your supervisor is responsible for enrolling you into their "Approval(s)" that template the forms and processes that the RLSS online User Dashboard guides you onto completing.
- Read RLSS email notifications
 - The RLSS online User Dashboard will send you and your supervisor email messages that direct you to login to the RLSS online User Dashboard to complete required forms or processes.
 - Form Requirements email example:

THE UNIVERSITY	Research Laboratory &	Safety Services	
This is official correspondence f	rom Research Laboratory & Safety Ser h form requirements necessary to mai		
Required Forms Report			
Instructions:			
	board to complete required Occupation	onal Health Form requirement	s identified below.
	board to complete required Occupation	onal Health Form requirement	s identified below.
	board to complete required Occupation	onal Health Form requirement	s identified below.
Navigate to the <u>RLSS User Dash</u>	board to complete required Occupation	·	s identified below.
Navigate to the <u>RLSS User Dash</u> Form Status		d By	s identified below.
Navigate to the <u>RLSS User Dash</u>	Require ik Assessment Questionnaire 12/6/2	<i>d By</i> 022	
Navigate to the <u>RLSS User Dash</u> Form Status Form Animal Hazards Program Ri: Please contact us if you have qu	Require k Assessment Questionnaire 12/6/2 uestions, encounter problems or if you	<i>d By</i> 022	
Navigate to the <u>RLSS User Dash</u> Form Status Form Animal Hazards Program Ris	Require k Assessment Questionnaire 12/6/2 uestions, encounter problems or if you	<i>d By</i> 022	
Navigate to the <u>RLSS User Dash</u> Form Status Form Animal Hazards Program Ri: Please contact us if you have qu Thank you for your time and co Research Laboratory & Safety S	Require k Assessment Questionnaire 12/6/2 restions, encounter problems or if you operation.	<i>d By</i> 022	
Navigate to the <u>RLSS User Dash</u> Form Status Form Animal Hazards Program Ris Please contact us if you have qu Thank you for your time and co	Require k Assessment Questionnaire 12/6/2 restions, encounter problems or if you operation.	<i>d By</i> 022	

- Click on the email link to the RLSS User Dashboard to navigate to User
 Dashboard→Home
- Log into the RLSS User Dashboard (<u>https://rlss.arizona.edu/services/</u>)
 - User Dashboard→Home

		esearch search Laboratory &	Safety Services			Home	
(Notifications	Unmet Requirements					
	Approval Approval Management	Inspection Results	Chemical Chemical Inventory & SDS Library	Chemical Waste Pickup	Medical Surveillance Authorizations	RPP RPP Summary	Fit Test Certificates
	User Training Requirements	Q Training Certificates	Affirmation Requirements	Form Requirements	Dosimetry History	Worker Data Form Status	Near Miss Reporting

- Navigate to User Dashboard (<u>https://rlss.arizona.edu/services/</u>) in web browser.
 - Click on "Home" icon.
- If you cannot access the RLSS User Dashboard, contact:
 - Your supervisor, as the supervisor may need to "Invite" you to their RLSS "Approval".
 - Appropriate RLSS User Dashboard Assistance (Section 1, page 3) if you are currently authorized on an RLSS Approval
- View & Complete Your Homepage "Notifications" (if anything is pending your completion) on the RLSS User Dashboard
 - "Pending Worker Data Forms" Icon



Pending Worker Data

- Forms
- User Dashboard→Home→Pending Worker Data Forms
 - Allows you to view any pending forms for you to complete in order to be assigned onto a PI/PC & Supervisor (PP&S) Approval (aka group or protocol).

/}} ℝ	Research esearch Laboratory & Safety Services	Pending V	Vorker Data Forms	Logout
Home	1 Create Account	2 Complete Data Form	3 Complete Training Requirements	
Home	1 Create Account	2 Complete Data Form	3 Complete Training Requirements	

Press Start to begin Worker Data Form

Approval	Role	Action
71111 Animal Hazards Program (Cheryl Johnson)	Worker	→ Start
71112 Animal Hazards Program (Cheryl Johnson)	Worker	→ Start

- Click the "Start" button for each pending worker data form to complete enrollment onto the indicated Approval(s).
- o "Unmet Requirements" Notification Icon



Requirements

■ User Dashboard→Home→Unmet Requirements

 Allows you to view any pending forms for you to complete in order to comply with your PI/PC & Supervisor (PP&S) Approval (aka group or protocol) OH or RPP form or service requirements.

Research Research Laboratory & Safety Services Due and Overdue Requirements							
Home							
O About Requirements							
	Due and Overdue Requirements for Richard Wagner						
Requirement Type	Required By	Due Date	Status	Action			
Human Subjects and Healthcare Worker Medical Questionnaire	34224 Healthcare Workers, Clinical Researchers, and Human Subjects (Charity Madrid- Torres)	1/16/2023	Overdue	Create Form			
OSHA Respirator Questionnaire	34224 Healthcare Workers, Clinical Researchers, and Human Subjects (Charity Madrid- Torres)	1/16/2023	Overdue	Create Form			
Tuberculosis (TB) Screening Questionnaire	34224 Healthcare Workers, Clinical Researchers, and Human Subjects (Charity Madrid- Torres)	1/16/2023	Overdue	Create Form			

- Users click "Create Validation" (see screenshot below-Supervisors only), "Create Form" (see screenshot above-all users), "Read & Affirm" or "Go to Training", buttons next to the requirement to affirm to a required plan, validate worker forms (Supervisors only), start a required form, or enroll into required training.
- See Section 3:

Due and Overdue Requirements ×				
\leftrightarrow \rightarrow C \triangle $($ test.rlss.arized	na.edu/services/protected/training/due-and-overdue.xhtml		Q	12 x 1
🛇 Intranet Home - Int 🕥 Customer P	ortal: Tu M iMonnit - Online Wi 🔉 https://test.rlss.ariz 👢	Coronavirus Updat		» 🛛 🔜 Other bookm
Research		erdue Rec	quirement	Log
Home About Requirements				
	Due and Overdue Requirements for Richard	Wagner		
Requirement Type	Required By	Due Date	Status	Action
Validate Animal Hazards Program Risk Assessment Questionnaire for Meghan Updike	70999 Animal Hazards Program (Richard Wagner)	12/15/2022	Overdue	Create Validati
Validate Animal Hazards Program Risk Assessment Questionnaire for Mary Estrada	70999 Animal Hazards Program (Richard Wagner)	12/16/2022	Overdue	Create Validati
Validate Animal Hazards Program Risk Assessment Questionnaire for Mary Estrada	70111 Animal Hazards Program (Richard Wagner)	12/22/2022	Overdue	Create Validati
Validate BSL-3 Risk Assessment Ouestionnaire for Mary Estrada	13111 BSL 3 (Richard Wagner)	12/22/2022	Overdue	Create Validati
Questionnaire for Mary Estrada				

- View Your Homepage "RPP" (if assigned a respirator) Status(es) on the RLSS User Dashboard
 - o "RPP Summary" Icon



RPP Summary

•

- User Dashboard→Home→RPP Summary
 - Allows you to view your overall RPP Status (top left), your previous respirator fit tests, and all assigned Approval RPP Conditions that define what kind of respirator you must use to mitigate identified hazards, as well as any pending forms or actions (i.e. Respirator Fit Test & Medical Clearance) for you to complete.

Research Research Laboratory & Safety Services				RPP R	equire	emer	nts		Logo
Home									
PP Status: Fit test due Sch	edule Fit Test								
			Respirato	or Status					
Respirator	Coverage			Filtration			Clearance	Fit Test	Next Due
3M 6900	Full-Face Air-Purifying Cartridge,	Tight Seal	Air Purifyir	ng Cartridge			 Image: A set of the set of the	1	7/28/22
3M 7503	Half-Face Air-Purifying Cartridge,	Tight Seal	Air Purifyir	ng Cartridge			~	 	7/5/23
3M 8516	Half-Face Disposable Mask, Tight	Seal		e Acid Gas, N95 - Multi-Shift lates without oil			~	~	7/5/23
3M Aura 1870+	Half-Face Disposable Mask, Tight	Seal	N95 - Mult	lti-Shift Particulates without oil 🛛 🗸		~	×	7/5/23	
			RPP Con	nditions					
Approval	Condition	Coverage	2	Filtration	Cleara	Fit Test	Due	Statu	Valid Respirators
13111 BSL 3 (Richard Wagner)	PAPR - COVID BSL3 Protocol	PAPR (Powered Ai Respirator)	r Purifying	High Efficiency (HE)	iciency 🗸 🗸		12/6/23	Current	PAPR 3M 6900 [*] !
13111 BSL 3 (Richard Wagner)	N95 - COVID BSL3 Protocol	Half-Face Disposable Mask, Tight Seal		N95 - Multi- Shift Particulates without oil	*	~	7/5/23	Current	3M 8516 3M Aura 1870+ PAPR* 3M 7503* 3M 6900 ^{*!}
21111 Hazardous Chemical (Richard Wagner)	Full Face Respirator - Acid Gas Cylinder Team	Full-Face Air-Purify Cartridge, Tight Se		Acid gas	 Image: A start of the start of	1	7/28/22	Fit test d	ue 3M 6900 ¹

- Talk to your Supervisor(s) about Current Assignments & Status(es) on the RLSS User Dashboard
 - See your former supervisor about "Inactivating" you from their Approval(s) if you see RPP conditions, Form Requirements, or Training Due for Approval(s) you no longer belong assigned.
 - See your current supervisor about "Exempting" you from either one or all Approval RPP conditions assigned to you if not-applicable or needed.
 - Example: If you are assigned PAPR and Half-Face respirators and grow a beard, your supervisor will need to "Exempt" you from the Half-Face respirator you cannot wear with a beard.
 - Exemption is granted, following RLSS review, for 1 calendar year from form submission. You can always complete a new respirator form to end your "Exempt" status for any of your assigned RPP condition(s).
- Declining Respirator Protection Program Enrollment on the RLSS User Dashboard
 - See your current supervisor(s) before completing a "Respirator Program Declination"
 Form if you choose not to wear a respirator that is required for your assigned
 "Approval(s)". Declining to wear a respirator mandated by your supervisor may jeopardize your continued employment.
 - Example: You cannot tolerate a respirator due to injury or disfigurement and feel that you and your supervisor can limit your assignments to tasks/conditions/environments that would NOT require your use of a respirator.
 - Declination is granted, following review, for 1 calendar year from form submission for all assigned Approval RPP conditions. You can always complete a new respirator form to end your "Declined" status if you choose to wear a respirator.
 - NOTE: Declining enrollment into the RPP may adversely affect your employment, as you are declining to protect yourself as prescribed by your supervisor - who may or may not accommodate your employment without respirator use.
 - RPP Declination form instructions/explanations can be found in Section 3 (User Dashboard→Home→Form Requirements→Other Forms)
- New supervisors, workplaces, or learning environments requiring use of respirator(s)
 - Inform any supervisor that instructs you to complete an Occupational Health (OH) or Respiratory Protection Program (RPP) form about their need to enroll you onto their Approval so you are templated for automated form action/requirements in the RLSS User Dashboard.

Section 3 - RLSS User Dashboard Instructions by Navigation Pathway:

User Dashboard→Home

- <u>https://rlss.arizona.edu/services/</u> in web browser.
- Use/Description:
 - Homepage for all users.
 - Allows users to navigate to Icons available to them for accessing their own required information, forms, and services.

	Research Research Laboratory			ł	Home		Logout
Notifications							
Pending Worker Data Forms	Unmet Requirements						
Approval		Chemical			RPP		
			To			\$	
Approval Management	Inspection Results	Chemical Inventory & SDS Library	Chemical Waste Pickup	Medical Surveillance Authorizations	RPP Summary	Fit Test Certificates	
User				\frown			
Training Requirement	Training Certificates	Affirmation Requirements	Form Requirements	Dosimetry History	Worker Data Form Status	Near Miss Reporting	

0

- Note not all Homepages will look the same, for example icons above regarding radiation dosimeters are unavailable to anyone not registered by their Supervisor as a radiation worker in a radiation Approval.
- Notification Icons:

0

Notifications



- User Dashboard→Home→Pending Worker Data Forms
 - Pending Worker Data Forms Icon: Navigates user to Worker Data Form page where, when invited to an Approval by their Supervisor, must go to complete their invitation process.

	Research Research Laboratory & Safety Services	Pending V	Vorker Data Forms	Logout
Home				
	1 Create Account	2 Complete Data Form	3 Complete Training Requirements	

Press Start to begin Worker Data Form

Approval	Role	Action
71111 Animal Hazards Program (Cheryl Johnson)	Worker	→ Start
71112 Animal Hazards Program (Cheryl Johnson)	Worker	→ Start

- -
- Users click "Start" button to complete an invitation process.

\circ User Dashboard \rightarrow Home \rightarrow Unmet Requirements

 Unmet Requirements Icon: Navigates user to their "Due and Overdue Requirements" page.

凝 Due and Overdue Requirements × +						<
← → C û 🗎 test.rlss.arizona.edu/services/protected/training/due-and-overdue.xhtml	Q		☆		•	:
🔇 Intranet Home - Int 🔇 Customer Portal: Tu 🔀 iMonnit - Online Wi 🧸 https://test.rlss.ariz 🔟 Coronavirus Updat				Other b	ookma	rks
Research Research Laboratory & Safety Services Due and Overdue Requirem	nen	ts			Logo	ut
Home						

2 About Requirements

	Due and Overdue Requirements for Richard	Wagner			
Requirement Type	Required By	Due Date	Status	Action	
Validate Animal Hazards Program Risk Assessment Questionnaire for Meghan Updike	70999 Animal Hazards Program (Richard Wagner)	12/15/2022	Overdue	Create Validatio	
Validate Animal Hazards Program Risk Assessment Questionnaire for Mary Estrada	70999 Animal Hazards Program (Richard Wagner)	12/16/2022	Overdue	Create Validatio	
Validate Animal Hazards Program Risk Assessment Questionnaire for Mary Estrada	70111 Animal Hazards Program (Richard Wagner)	12/22/2022	Overdue	Create Validatio	
Validate BSL-3 Risk Assessment Questionnaire for Mary Estrada	13111 BSL 3 (Richard Wagner)	12/22/2022	Overdue	Create Validatio	
Validate Human Subjects and Healthcare Worker Medical Questionnaire for Mary Estrada	30111 Healthcare Workers, Clinical Researchers, and Human Subjects (Richard Wagner)	12/22/2022	Overdue	Create Validatio	

 Users click "Create Validation" (see above-Supervisors only), "Create Form" (see below-all users), "Read & Affirm" or "Go to Training", buttons next to the requirement to validate a worker forms (Supervisors only), start a required form, affirm to a plan, or enroll into required training.

Research Due and Overdue Requirements									
Home									
About Requirements									
	Due and Overdue Requirements for Richard Wagner								
Requirement Type	Required By	Due Date	Status	Action					
Human Subjects and Healthcare Worker Medical Questionnaire	34224 Healthcare Workers, Clinical Researchers, and Human Subjects (Charity Madrid- Torres)	1/16/2023	Overdue	Create Form					
OSHA Respirator Questionnaire	34224 Healthcare Workers, Clinical Researchers, and Human Subjects (Charity Madrid- Torres)	1/16/2023	Overdue	Create Form					
Tuberculosis (TB) Screening Questionnaire	34224 Healthcare Workers, Clinical Researchers, and Human Subjects (Charity Madrid- Torres)	1/16/2023	Overdue	Create Form					

• Respiratory Protection Program (RPP) Icons:

RPP



0

• User Dashboard \rightarrow Home \rightarrow RPP Summary

Certificates

 RPP Summary Icon: Navigates user to their "RPP Status" page. This page summarizes all Approval RPP Conditions assigned to user that define what kind of respirator they must use to mitigate identified hazards/RPP Conditions.

Resea Research Labo		RPP Re	equire	emer	nts		لم		
Home									
PP Status: Fit test due Sch	nedule Fit Test								
			Respirato	or Status					
Respirator	Coverage			Filtration			Clearance	Fit Test	Next Due
3M 6900	Full-Face Air-Purifying Cartridge,	Tight Seal	ng Cartridge			 	1	7/28/22	
3M 7503	Half-Face Air-Purifying Cartridge,	Tight Seal Air Purifying Cartridge				~	 	7/5/23	
3M 8516	Half-Face Disposable Mask, Tight	Seal Nuisance Acid Gas, N95 - Multi-Shift Particulates without oil				~	~	7/5/23	
3M Aura 1870+	Half-Face Disposable Mask, Tight	Seal	N95 - Mul	ti-Shift Particulates	without o	oil	~	 	7/5/23
			RPP Cor	ditions					
Approval	Condition	Coverag	;e	Filtration	Cleara	Fit Test	Due	State	us Valid Respirator
13111 BSL 3 (Richard Wagner)	PAPR - COVID BSL3 Protocol	PAPR (Powered Air Purifying Respirator)		High Efficiency (HE)	~	~	12/6/23	Current	PAPR 3M 6900 [*] !
13111 BSL 3 (Richard Wagner)	N95 - COVID BSL3 Protocol	Half-Face Disposable Mask, Tight Seal		N95 - Multi- Shift Particulates without oil	~	~	7/5/23	Current	3M 8516 3M Aura 1870+ <i>PAPR*</i> <i>3M 7503*</i> <i>3M 6900[*]!</i>
21111 Hazardous Chemical (Richard Wagner)	Full Face Respirator - Acid Gas Cylinder Team	Full-Face Air-Puri Cartridge, Tight S		Acid gas	~	1	7/28/22	Fit test o	lue 3M 6900 ¹

\circ User Dashboard \rightarrow Home \rightarrow Fit Test Certificates

• Fit Test Certificates Icon: Navigates user to their "Fit Test History" page.

Research Research Laboratory & Safety	Services		Fit Test Certific	ation		Loş
Home						
		Fit Test His	tory			
Respirator 🗘	Size 🗘	Fit Method 🕈	Method Agent 🗘	Fit Test Date 🗘	Expiration Date 🗘	Result 🗘
<u>3M 8516</u>	Standard	Quantitative	Generated Aerosol	12/5/22	12/5/23	Pass
3M Aura 1870+	one size fits most	Quantitative	Generated Aerosol	7/21/22	7/21/23	Pass
<u>3M 7503</u>	Large	Quantitative	Generated Aerosol	7/21/22	7/21/23	Pass
<u>3M 6900</u>	Large	Quantitative	Generated Aerosol	7/28/21	7/28/22	Pass
<u>3M 7503</u>	Large	Quantitative	Generated Aerosol	7/28/21	7/28/22	Pass
3M Aura 1870+	one size fits most	Qualitative	Bitrex	7/28/21	7/28/22	Pass

• Click on Blue Highlighted Respirator in table to view/download a fit test certificate.



THE UNIVERSITY OF ARIZONA_®

Richard Wagner

has undergone Respirator Fit Testing for

3M 8516 Half-Face Disposable Mask, Tight Seal Size: Standard

Fit Test Details

Method: Quantitative Method Agent: Generated Aerosol Result: Pass Fit Factor: 4555.00

٠

Form Requirements Icon: Navigates user to their "Form Requirements &

Research Research Laboratory & Safety Services	Form Requirements		
Home			
O About Requirements			
	Form Requirements		
Lick/Tap to Create Form			Due Date
Animal Hazards Program Risk Assessment Questionnaire			2/12/2024
BSL-3 Risk Assessment Questionnaire			2/42/2024
Healthcare Worker & Clinical Researcher Medical Questionnaire			1/16/2023
OSHA Respirator Questionnaire			2/12/2024
Tuberculosis (TB) Screening Questionnaire			2/12/2024
		Other Forms	 Create Ot
	Form Submissions	RPP Decl	ination
Form Name 🗘	Form Submissions Submission Date \$	RPP Deci Completion Date \$	ination Status ¢
Form Name ©			
	Submission Date 🗢	Completion Date 🗢	Status 🗢
Healthcare Worker & Clinical Researcher Medical Questionnaire	Submission Date ≎ 2/17/23	Completion Date \$ 2/17/23	Status \$ Complete
Healthcare Worker & Clinical Researcher Medical Questionnaire Healthcare Worker & Clinical Researcher Medical Questionnaire	Submission Date \$ 2/17/23 2/12/23	Completion Date 2/17/23 2/15/23	Status 🗢 Complete Complete
Healthcare Worker & Clinical Researcher Medical Questionnaire Healthcare Worker & Clinical Researcher Medical Questionnaire Animal Hazards Program Risk Assessment Questionnaire	Submission Date \$ 2/17/23 2/12/23 2/3/23	Completion Date \$ 2/17/23 2/15/23 2/12/23	Status \$ Complete Complete Complete
Healthcare Worker & Clinical Researcher Medical Questionnaire Healthcare Worker & Clinical Researcher Medical Questionnaire Animal Hearards Program Risk Assessment Questionnaire BSL-3 Risk Assessment Questionnaire	Submission Date \$ 2/17/23 2/12/23 2/3/23 2/3/23 2/3/23	Completion Date \$ 2/17/23 2/15/23 2/12/23 2/12/23 2/12/23	Status ¢ Complete Complete Complete Complete
Healthcare Worker & Clinical Researcher Medical Questionnaire Healthcare Worker & Clinical Researcher Medical Questionnaire Animal Hazards Program Risk Assessment Questionnaire Biol-J Risk Assessment Questionnaire Healthcare Worker & Clinical Researcher Medical Questionnaire	Submission Date € 2/17/23 2/12/23 2/3/23 2/3/23 2/3/23	Completion Date \$ 2/17/23 2/15/23 2/12/23 2/12/23 2/12/23 2/12/23	Status ¢ Complete Complete Complete Complete Complete
Healthcare Worker & Clinical Researcher Medical Questionnaire Healthcare Worker & Clinical Researcher Medical Questionnaire Animal Haards Program Risk Assessment Questionnaire BSL-3 Risk Assessment Questionnaire Healthcare Worker & Clinical Researcher Medical Questionnaire OSHA Respirator Questionnaire	Submission Date € 2/17/23 2/3/23 2/3/23 2/3/23 2/3/23 2/3/23 2/3/23	Completion Date 2/17/23 2/15/23 2/12/23 2/12/23 2/12/23 2/12/23 2/12/23 2/12/23	Status \$ Complete Complete Complete Complete Complete Complete
Healthcare Worker & Clinical Researcher Medical Questionnaire Healthcare Worker & Clinical Researcher Medical Questionnaire Animal Hearards Program Risk Assessment Questionnaire BSL-3 Risk Assessment Questionnaire Healthcare Worker & Clinical Researcher Medical Questionnaire OSHA Respirator Questionnaire Daherculosis (TB) Screening Questionnaire	Submission Date € 2/17/23 2/12/23 2/3/23 2/3/23 2/3/23 2/3/23 2/3/23 2/3/23 2/3/23	Completion Date \$ 2/17/23 2/15/23 2/12/23 2/12/23 2/12/23 2/12/23 2/12/23 2/12/23 2/12/23	Status Complete Complete Complete Complete Complete Complete Complete Complete

• Click on "Create Form" button in "Form Requirements" table to complete/update a form if necessary or if the information on the form has changed. "Due Date" in the table will be in red font if form is required.

\circ User Dashboard \rightarrow Home \rightarrow Form Requirements \rightarrow Other Forms

Research Research Research Laboratory & Safety Services	Form R	lequirements			Logou
Home					
About Requirements					
	Form Requirements				
Click/Tap to Create Form	Form Requirements				Due Date
Animal Hazards Program Risk Assessment Questionnaire					2/12/2024
Pannin Pazaras Program rask Pasasanian questionaure					
BSL-3 Risk Assessment Questionnaire					2/12/2024
Healthcare Worker & Clinical Researcher Medical Questionnaire					1/16/2023
OSHA Respirator Questionnaire					2/12/2024
Tuberculosis (TB) Screening Questionnaire					2/12/2024
			Other Forms		Create Other Form
			Other Forms		Create Other Form
	Form Submissions		Other Forms	RPP Declination	Create Other Form
Form Name ©	Form Submissions	Submission Date 🗢	Other Forms	RPP Declination	Create Other Form Status
Form Name Form N	Form Submissions	Submission Date ≎ 2/17/23		10 2	
	Form Submissions		Complex	10 2	Status 🕈
Healthcare Worker & Clinical Researcher Medical Questionnaire	Form Submissions	2/17/23	Complete 2/17/23	16 2 Ca	Status 🕈
Healthcare Worker & Clinical Researcher Medical Questionnaire Healthcare Worker & Clinical Researcher Medical Questionnaire	Form Submissions	2/17/23 2/12/23	Compare 2/17/23 2/15/23		Status ¢ Status ¢ omplete
Healthcare Worker & Clinical Researcher Medical Questionnaire Healthcare Worker & Clinical Researcher Medical Questionnaire Animal Hazards Program Risk Assessment Questionnaire	Form Submissions	2/17/23 2/12/23 2/3/23	Compared 2/17/23 2/15/23 2/12/23		Status ¢ ompiete ompiete ompiete
Healthcare Worker & Clinical Researcher Medical Questionnaire Healthcare Worker & Clinical Researcher Medical Questionnaire Andmat Hazards Program Risk Assessment Questionnaire BSL-3 Risk Assessment Questionnaire	Form Submissions	2/17/23 2/12/23 2/3/23 2/3/23	Complex. 2/17/23 2/15/23 2/12/23 2/12/23		Status ¢
Healthcare Worker & Clinical Researcher Medical Questionnaire Healthcare Worker & Clinical Researcher Medical Questionnaire Animal Haards Program Risk Assessment Questionnaire BIS-J Risk Assessment Questionnaire Healthcare Worker & Clinical Researcher Medical Questionnaire	Form Submissions	2/17/23 2/12/23 2/3/23 2/3/23 2/3/23	Complexe 2/17/23 2/15/23 2/12/23 2/12/23 2/12/23		Status 2 Impiete Impiete Impiete Impiete Impiete Impiete
Healthcare Worker & Clinical Researcher Medical Questionnaire Healthcare Worker & Clinical Researcher Medical Questionnaire Annual Huzard Program Risk Assessment Questionnaire BSI-3 Risk Assessment Questionnaire Healthcare Worker & Clinical Researcher Medical Questionnaire OstAR Respirator Questionnaire	Form Submissions	2/17/23 2/12/23 2/3/23 2/3/23 2/3/23 2/3/23 2/3/23	Compton 2/17/23 2/15/23 2/12/23 2/12/23 2/12/23 2/12/23		Status ¢ smplete smplete smplete smplete smplete smplete
Healthcare Worker & Clinical Researcher Medical Questionnaire Healthcare Worker & Clinical Researcher Medical Questionnaire Animal Hazards Program Risk Assessment Questionnaire BSL-3 Risk Assessment Questionnaire Healthcare Worker & Clinical Researcher Medical Questionnaire OSHA Respirator Questionnaire Tuberculosis (TB) Screening Questionnaire	Form Submissions	2/17/23 2/12/23 2/3/23 2/3/23 2/3/23 2/3/23 2/3/23	Compare 2/17/23 2/15/23 2/12/23 2/12/23 2/12/23 2/12/23 2/12/23		Status Status S

- Click on the pull down menu next to the "Other Forms" prompt to select the "RPP Declination" form. Click on the "Create Other Form" button to initiate & complete an "RPP Declination Form".
 - Declining the RPP program may affect your employment or ability to be present in the workplace and/or learning environment that has respiratory hazards requiring respirator use.

\circ User Dashboard \rightarrow Home \rightarrow Affirmation Requirements

 Affirmation Requirements Icon: Navigates user to their "Current Affirmation Requirements & Affirmation History" page.

Research Research Laboratory & Safety Ser			Affirmatior	n Requireme	nts	
Home						
About Affirmation Requirements						
		Curre	nt Affirmation Requirements			
Document Type 🗢	Amend	m Approval 🕈	AH Name 🕈	Due Date 🗘	Status 🕈	Action 🗢
Approval PAPR Plan	1	71111	Cheryl Johnson	1/19/2023	Current	Read
Approval PAPR Plan	1	13111	Richard Wagner	1/4/2023	Current	Read
Approval PAPR Plan	1	70111	Richard Wagner	1/3/2023	Current	Read
Biosafety Plan	1			12/31/2022	Current	Read
Laboratory Chemical Hygiene Plan	6	20183	Russell Noon	12/1/2021	Current	Read
Laboratory Chemical Hygiene Plan	1	1	Leon Harris	9/4/2021	Current	Read
Biohazardous Incident Response Plan	2			12/21/2019	Current	Read
Biohazardous Incident Response Plan	2			12/21/2019	Current	Read
Biosecurity Plan	1			9/14/2019	Current	Read
Biosecurity Plan	1			9/14/2019	Current	Read
		13 records		~		

Affirmation History									
Document Type 🗢	Amendment 🕈	Approval 🗘	AH Name 🕈	Role 🕈	Status 🗢	Date Completed			
Approval PAPR Plan	1	71111	Cheryl Johnson	Worker	Completed	12/22/2022			
Biosafety Plan	1				Completed	12/6/2022			
Approval PAPR Plan	1	13111	Richard Wagner	Approval Holder	Completed	12/5/2022			

- Users click on "Read" button to re-read any plan requiring their affirmation.
- Users click "Read and Affirm" button read and affirm to a plan that requires either initial or periodic affirmation. Note that the "Status" and "Due Date" columns will indicate what approval plans are due for affirmation.