Welcome back!

**PERSONNEL AMENDMENT PROCESS**

As a reminder, adding personnel to a protocol is a multi-step process.

Before requesting to add personnel, be sure that the individual has completed all the CITI and/or UAC training required for the protocol. You can find the participation requirements in the “Protocol Overview” section in Cayuse.

Once they have completed the participation requirements, submit a personnel form to the Animal Welfare Program (AWP) office.

We are working on developing a flow chart for the personnel amendment process and will share it with investigators soon. Details on personnel are also listed on our website. If you have any questions about the process, please reach out to our office. We are happy to help!

**LAB RECORDKEEPING**

Labs are required to keep certain records of the work performed on animals, which should be made available during PAM visits and semi-annual inspections.

Records for surgery, controlled substances, personnel training, and guillotine use & maintenance are required to be kept. Use of non-surgical anesthesia and administration of non-surgical analgesia should all be kept as a best practice. All should be available in the lab or easily accessible for IACUC review.

We have several record templates available for use available on our website at [https://research.arizona.edu/compliance/IACUC/iacuc-awp-forms-signs-labels](https://research.arizona.edu/compliance/IACUC/iacuc-awp-forms-signs-labels).

Information on controlled substances, including recordkeeping requirements, can be found at: [https://research.arizona.edu/compliance/RLSS/chemical-safety/dea-research](https://research.arizona.edu/compliance/RLSS/chemical-safety/dea-research).
COMPASSION FATIGUE IN RESEARCH

Does your staff training include information on compassion fatigue?

Experiencing compassion fatigue is not limited to those who work with humans in health care settings – researchers and staff working with animals can also experience the feeling of not having enough empathy to give.

The AWP is working on resources to educate the research community about compassion fatigue and how to alleviate the effects of it. We hope to make them available in the coming months. If your lab has resources or suggestions you’d like to share, please send them our way!

UPDATED DOCUMENTS

The following documents were updated and are available on our website:

Renewed with minor updates:

- I-IC-GU-202 Euthanasia of Mouse and Rat Fetuses and Neonates
- I-IC-GU-305 Wire Bottom Cages

Retired: If you would like to request to use these procedures, please contact the AWP.

- I-IC-GU-601 Ascites Method
- I-IC-GU-602 Oocyte Harvesting in *Xenopus Laevis*

ANIMAL WELFARE PROGRAM SEMINARS

Do you need a refresher on how to read and edit your protocol? Do you have questions about the IACUC and its role in animal research? Do you have questions about regulations and institutional requirements? Would you like a refresher on aseptic technique in surgery?

The AWP is looking for topics for seminars of interest to the research community. If you have suggestions for topics, please send them our way.

INFORMATION AVAILABILITY & TECHNICAL CONCERNS

As a general reminder, if you run into any issues like broken links or missing courses or items, on our website or while accessing required training or documents like the GRST or CITI trainings, please let us know!

As always, if you have suggestions for information you’d like to see available or how to make it easier to access and use, please do not hesitate to reach out.

CONTACT US

Animal Welfare Program
ORCR-IACUC@email.arizona.edu
https://research.arizona.edu/compliance/IACUC

AWP Open Office Hours: Tuesdays 10am – 12pm and by appointment. Email us for a Zoom link or to schedule an appointment.