



Eye Wash Inspection Tag and Process

This handout provides inspection guidance and an example eye wash inspection tag for eye washes that are NOT inspected or certified by Facilities Management (FM), such as faucet-mounted eye washes. Laboratory workers shall flush all eye wash stations for approximately 3 minutes, or until the water runs clear, and are recommended to inspect any eye wash stations/devices that are not maintained by FM at least quarterly to ensure proper function.

Inspection Process

1. **Visually Assess:** Look for leaks or pipe, nozzle or fitting damage and proper placement of protective covers on the unit. Ensure the unit is free of any obstructions.
2. **Activate:** When the unit is turned on, water flow should begin in one second or less. Ensure the water flow is continuous towards the drain and flush for approximately 3 minutes, or until the water runs clear. If you notice a faulty eye wash unit, contact FM at 621-3000 for support.
3. **Sanitize:** Relieve the unit of any rust and other pipe build-up using appropriate cleaning material.
4. **Document:** Ensure an inspection tag is allocated for the eyewash station/device and is placed in a visible area next to the eyewash. Date and initial the inspection tag after a successful inspection.

EYE WASH STATION
INSPECTION

<u>INITIAL</u>	<u>DATE</u>	<u>INITIAL</u>	<u>DATE</u>