




MEMORANDUM

To: Elizabeth “Betsy” Cantwell, Ph.D., Senior Vice President for Research and Innovation

From: Robert C. Robbins, President 

Date: July 20, 2021

Re: University-Wide Research Institute/Center, UAHS Academic Unit Level Institute/Centers and College or Academic Unit Level Institute/ Centers

The Arizona Board of Regents (ABOR) has delegated to the Universities the authority to approve the creation, modification, or disestablishment of Institutes or Centers, set forth by the following policy:

ABOR Policy 2-222 C. -- Research Institute/Center:

1. Emphasizes research and/or public service;
2. Includes faculty or staff from several disciplines to coordinate research or public service;
3. Disseminates new knowledge or provides technical assistance;
4. Has a separate identification in University operating budget;
5. Has assigned faculty and staff;
6. Is recognized by federal agencies providing budgetary support on a temporary basis;
7. May offer course work and continuing education.

Because the vast majority of these Institutes or Centers have a primary or secondary focus on facilitating research and scholarly inquiry, I wanted to ensure there is a contemporary reference for my re-delegation of the responsibility for administering the process to establish, modify, and reauthorize all Institutes or Centers at the University of Arizona to the SVP Research, Innovation and Impact (RII).

In the special case where the primary goal is to establish an Institute or Center related to an instructional or student affairs purpose put forth by the sponsoring (S)VP, Research, Innovation and Impact is still responsible for coordinating the creation, modification and disestablishment process. I expect Research, Innovation and Impact will adapt the vetting process and utilize relevant professionals for the review as warranted.

RII is responsible for developing, revising when necessary, and electronically publishing internally to the University all guidelines necessary to effect these processes.