

# Fees for Human Research

The Human Subjects Protection Program (HSPP) charges fees for the review of human subject research that is **industry sponsored or projects federally funded that have a single IRB requirement for multi-site research where the University of Arizona (UA) is the Institutional Review Board (IRB) of record**. Fees are **NOT** charged for projects where there is no funding at all, not industry sponsored, or are not a federally funded multi-site study. All IRB fees are due with submission to the HSPP. Review will begin when the fee is submitted. Fees are based on the review, regardless of whether the project is initiated.

## ***Fees for Industry Sponsored Projects***

This fee structure applies to the IRB review of **industry sponsored projects**. Projects where the industry sponsor is not providing monetary support but is only providing drug(s), device(s), or other equipment are not charged a fee. Investigators and/or departments are responsible for the payment of this fee regardless of whether the sponsor ultimately reimburses them for this fee. Projects approved between 3/1/19 to 6/30/24 will fall under the old fee schedule (v2022-09) which does **not** include fees for modifications, exempt research, or study closures and carries a fee of \$1,000 for continuing review.

### **IRB Fee Schedule for Industry Sponsored Projects:**

<b>Initial, Full Board</b> – \$2,800
<b>Initial, Expedited</b> – \$2,000
<b>Initial, Exempt</b> – \$1,000
<b>Continuing Review</b> – \$1,600 (applies to industry sponsored projects approved on or after 7/1/24)
<b>Deferral to External IRB</b> – \$2,000
<b>UA is the IRB of Record for Additional Sites</b> – \$2,000 per site
<b>Study Closure</b> – \$200 (applies to industry sponsored projects approved on or after 7/1/24)
<b>Modifications on Exempt and Expedited Studies</b> – \$500
<b>Modifications on Full Committee Studies</b> – \$650

The IRB will only charge for modifications that are specified by the sponsor. Minor changes such as textual modifications, personnel changes, submissions of Reportable New Information (RNI)s, etc. will not incur any fees. Fees will only be applicable to modifications indicated by the sponsor, which may entail revisions to the sponsor protocol, investigational brochure, or the introduction of a new study arm, among others.

## ***Fees for Federally Funded Single IRB Research Proposals***

This fee structure applies to projects that are **federally funded**. When the UA serves as the coordinating center for a multi-site study, there is no charge for review of the initial protocol. A fee will be charged for the addition of each site for which the UA IRB will be the IRB of Record. The fee should be included as a direct cost line item in the budget.

- Addition of a Site – \$2,000 per site

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## **Submitting Payment**

To submit a payment using UAccess, log on to <http://uaccess.arizona.edu>. Click “Financials”, then “Accounting”. Fees are processed via the Internal Billing (IB) form, which can be found under “ACTIVITIES”.

In the *Explanation Field* please include the IRB project title and PI’s first and last name. In the *Accounting Lines* section, the following information must be provided:

- “Income” chart code: UA
- Account number: 2436800
- Sub-account code: UAIRB
- Object code: 0616 (Services - Internal)

## **Documenting the eDoc Number**

For new studies and deferrals: the eDoc number associated with the payment must be included in the appropriate IRB Protocol document upon submission to the IRB.

For Modifications where a fee applies, log a comment in eIRB with the eDoc number.

For Continuing Reviews where a fee applies, log a comment in eIRB with the eDoc number and/or provide the eDoc number in the *Continuing Review Supplemental Document* in eIRB with the Continuing Review submission.

Projects submitted with an invalid or unfinalized eDoc number will not be reviewed until the payment is final.

## **Questions**

If you have questions on where to submit payment, please reach out to:

Christina Rocha

Manager, ORPBC Transaction Team

520-626-0180

[crocha@arizona.edu](mailto:crocha@arizona.edu)

Please direct any questions regarding the policy to Mariette Marsh at [marshm@arizona.edu](mailto:marshm@arizona.edu).

## **Resources**

[Frequently Asked Questions \(FAQs\)](#) related to the National Institutes of Health (NIH) costs.