

**A. PURPOSE**

To provide guidance on when an external IACUC review fee will be charged for external funding or research.

B. GUIDELINES

The Animal Welfare Program (AWP) charges an IACUC review fee for the review of non-exempt IACUC protocols for animal research. Exempt and non-exempt funding sources are described below. The fee is due at time of initial submission of the protocol to the AWP. Administrative review of the protocol will begin when the fee has been submitted. The fee is based on review of the protocol, regardless of whether the research is initiated.

Review Fee

- IACUC Review Fee, per protocol (Designated Member Review, DMR) - \$3,000
- IACUC Review Fee, per protocol (Full Committee Review, FCR) - \$3,500

Review Fee and Protocol Cycle

The review fee will cover the 3-year life cycle of the protocol, from approval to expiration. This includes all amendments, personnel changes, any non-compliance events, post-approval monitoring, and semi-annual inspections. There will be no other additional costs during the protocol life cycle. The review fee will be charged again at time of renewal for the De Novo, therefore every 3 years.

Exempt Funding Sources (No Review Fee):

- Departmental funded Research
- Federally Funded Research (NIH, NSF, etc.)
- Non-profit Funded Research
- Foundation Funded Research
- Phase I SBIR and STTR Funded Research
 - Award to a company, then company pays UA to perform the work (usually the PI is associated with the company)
- Academic Partners

Non-Exempt Research (Review Fee Applies):

- Industry Sponsored Research
- Phase II SBIR and STTR Funded Research
 - Award to a company, then company pays UA to perform the work (usually the PI is associated with the company)
- VA Funded Research
- Animal work conducted under a business service agreement
- Animal work conducted in UAC facilities on behalf of non-UA institutions or with no award to UA

Funding sources will be verified on a case by case basis as needed to confirm if the review fee applies. Any IACUC protocol with external funding sources that require the review fee will be a separate, stand alone protocol. Additional exempt funding sources cannot be combined with external funding requiring the review fee and must be in a separate protocol. The protocol with exempt funding sources will not be charged a review fee.



Submitting Payment for Review Fee

To submit a payment using UAccess, log on to <http://uaccess.arizona.edu>. Click “Financials”, then “Accounting”. Fees are processed via the Internal Billing (IB) form, which can be found under “ACTIVITIES”. In the explanation filed please include the IACUC protocol title and PI’s first and last name. In the accounting lines section the following information must be provided:

- Income chart code: UA
- Account number: 2436801

If you have questions on where to submit payment, please reach out to RII Business Center at RDIBC@email.arizona.edu or Financial Services at financialservices@email.arizona.edu.